

**MINUTES OF A SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF
THE LAKE PANORAMA RURAL IMPROVEMENT ZONE**

January 6, 2023

A special meeting of the Board of Trustees of the Lake Panorama Rural Improvement Zone was held at the Lake Panorama Association offices on January 5, 2023, commencing at 7:00 a.m. Douglas Hemphill, President of the Board of Trustees, presided and Corey Welberg acted as Clerk. Additional trustees present were JoAnn Johnson, Larry Petersen and Bill Dahl. Attending from the Lake Panorama Lake Association staff were John Rutledge, general manager, Lane Rumelhart, projects manager, Mike Monthei, dredge operation supervisor and Sandra Lowe, accountant for LPN, LLC (a subsidiary of Lake Panorama Association). Also participating in the meeting was Luke Monat with Shive-Hattery.

The agenda for the meeting was reviewed. Thereafter, upon the motion of Petersen, seconded by Johnson, and unanimously adopted, the Board approved the agenda for the meeting.

No one was present to speak at open forum.

The minutes of the December 19, 2022, meeting were reviewed. Thereafter, upon the motion of Welberg, seconded by Dahl, and unanimously adopted, the Board approved the minutes of such meeting.


The Board discussed the need for posting the request for proposals for the 2023 calendar year dredging contract and setting the public hearing for approval of the contract form and for letting the contract for the 2023 dredging activities, all as required by law. Additionally, the Trustees discussed the need to post the request for proposals for the 2023 calendar year General Lake Maintenance and Administrative Services Contract and to set a public hearing date for approval of such contract form and of letting the contract for the 2023 calendar year General Lake Maintenance and Administrative Services, all as required by law. Upon the motion of Welberg, seconded by Petersen, and unanimously adopted, the Board approved the required posting of notices of Requests for Proposals for the 2023 Dredging Contract and 2023 calendar year General Lake Maintenance and Administrative Services Contract on its website and on the Construction Update Plan Room Network, setting public hearings on the proposed contract documents (plans, specifications, and form of contract) with such public hearings to be held on January 30, 2023 at 7:00 a.m. at the Lake Panorama Association offices (or via videoconference).

The Board discussed the need for posting requests for proposals for the leasing of the crop land owned by the Lake Panorama Rural Improvement Zone for the 2023-2025 crop years. It was noted that the proposal was for a three-year lease term with 100% of the rent due on March 1 of each year. Thereafter, upon the motion of Johnson, seconded by Petersen and unanimously adopted, the Board approved the publication of requests for proposals for the leasing of the crop land owned by the Lake Panorama Rural Improvement Zone for the 2023-2025 crop years and finalization of the lease form prepared by or otherwise approved by legal counsel, John Rutledge and the President.

John Rutledge, Lane Rumelhart and Mike Monthei next gave updates on certain LPA matters and items. Monthei advised the flow control valves remain on-order for the dredge. He continues to follow-up with DSC Dredge periodically. Rumelhart provided updates on RIZ's cover crop incentive program and investigation into Blue-green algae mitigation. Rutledge informed the board he has received property valuations from the county auditor's office, for use in development of the FY 2023-24 budget

Luke Monat, Shive-Hattery, advised the board the Shive-Hattery team continues to work with Allender-Butzke Engineers regarding their implementation of added water pressure monitoring equipment on the 180th Trail Basin project. Shive also updated the board on the South Shore Armoring project. This project is progressing on-schedule and work is expected to continue if freezing temperatures provide firm soil conditions for the contractor's equipment. A change order is being prepared to account for an additional quantity of materials.

There being no further business to come before the meeting, the meeting was adjourned.


Corey Welberg, Clerk